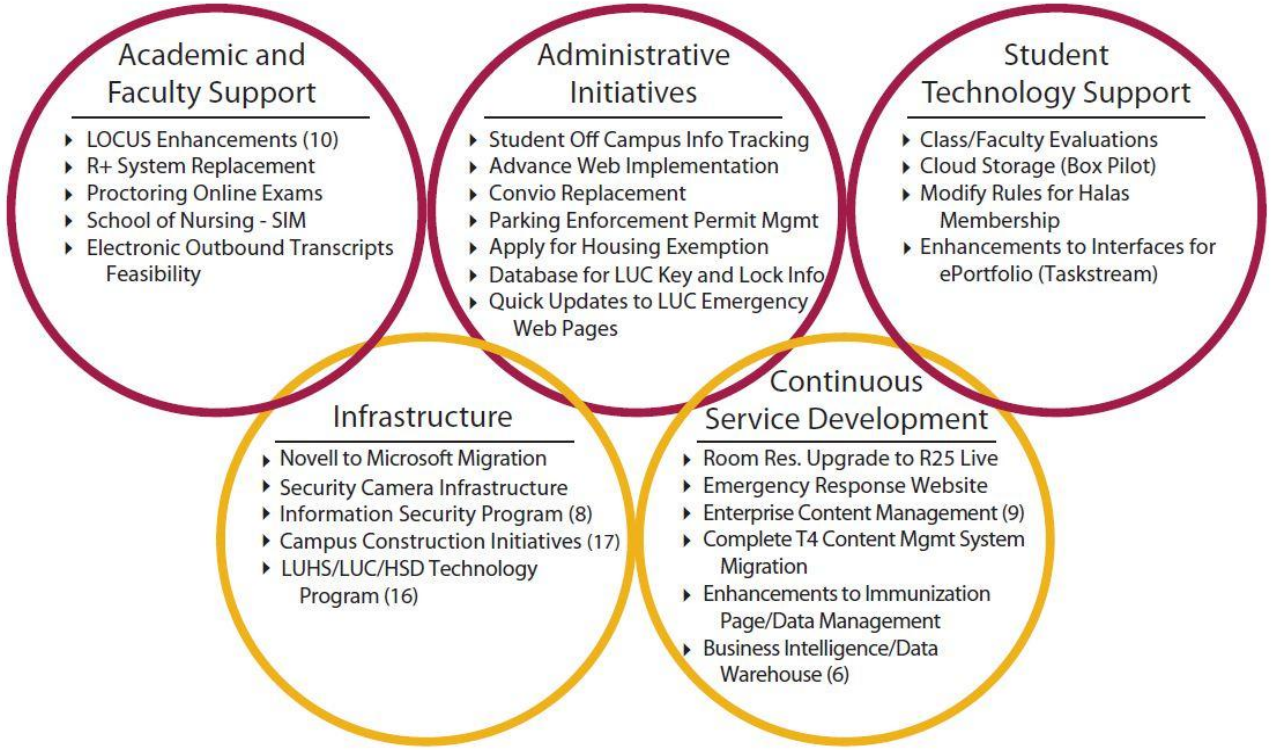
ITS Major Initiatives FY13 Q1-Q2 Status Summary

August 2012



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Health Legend

Green - On Target, No Risk
Lime – On Target, Minimal Risk, Minor Concerns, Under Control
Yellow - Target in Jeopardy, Risks Being Managed, Unknowns Exist
Orange - Slightly Off Target, Several Risks or Unknowns
Red - Off Target, High Risk, Multiple Concerns

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Academic and Faculty Support					
Project	**Sponsor**	**Project Mgr**	**Prior**	**Current**	**Remarks/Issues/Milestones**
LOCUS Enhancements (10 Orig), (PSS #'s 1218,1308, 1529,1532,1608,1609,1621, 1653,1676,1702) (8 Add'l) (PSS #'s 1592, 1626,1682,1683,1685,1686, 1703,1723)	Academic Affairs (Pelissero)	Adams, Pullen, Slazyk	Lime	Green	**Recent Activity:** 1. **COMPLETED:** 1218 Transfer Credit Enhancements; 1532 GNRS Immunization Blocks**;** 1608 Apply for Grad Enhancement; 1609 Auto discontinue of Inactive Students; 1626/76 Internship Mgt Phase I & Phase II; 1682/83 Extend Follett/LOCUS interfaces; 1685 Class Search for CORE 2012; 1686 Class Search for Online Classes; 1703 Security Center. 2. **IN-PROGRESS:** 1529 OrgSync Enhancements; 1592 Change My Major Reporting; 1621 Trans Credit Summary report;1702 FA Custom for Aid Year 2013; 1723 Course Catalog Search for CORE 2012. **3. ON HOLD:** 1308 Interim Grade Comment Function (changed to Low Priority per meeting with Registrar); 1653 Math Placement Assess enhancements **Next Steps:** Continue to manage priorities for LOCUS Enhancements.
LOCUS Enhancements (PSS #'s 1803, 1806, 1820)	Academic Affairs (Pelissero)	Adams	NEW	Green	**Recent Activity:** Analysis, scope and definition setting for 1803 Emergency Contacts, 1806 Course Eval Frontend and 1820 Diploma Address. **Next Steps:** Complete planning, begin design of solutions.
Electronic Outbound Transcripts Feasibility (PSS 1145)	Academic Affairs (Pelissero)	Adams	Lime	Lime	**Recent Activity:** Overall project on **DEFERRED** List with Academic Affairs due to other prioritized initiatives. Creating an XML version of the transcript is nearing completion; needed for the eTranscript capability. **Next Steps:** Finalize project to convert to XML-based transcript (PSS 1813).
Proctoring Online Exams (PSS 1658)	Academic Affairs (Sekharan)	Montes	Green	Green	**Recent Activity:** Proctoring of exams was completed in July. **Next Steps:** 1) Complete faculty focus group and student feedback to summarize results and 2) Provide recommendation to Provost's Office in September.
Illinois Articulation Initiative (PSS 1403)	Enrollment Management (Roberts)	Adams	Lime	Lime	**Recent Activity:** Held two conference calls with state committee member to discuss possible levels of participation in IAI. Defined differences between IAI (a guarantee transfer agreement) and uSelect (online advising tool). **Next Steps:** 1) Define Loyola participation level, estimate work effort and timeline; and 2) Present findings to stakeholders.
School of Nursing - SIM	Provost (Pelissero)	Wieczorek	Green	Green	**Recent Activity:** Statement of work signed, working with vendor on Mundelein equipment order and staging. **Next Steps:** 1) ITS needs to prepare a budget and submit to School of Nursing to be included in project; 2) Work with project manager in facilities to coordinate the installation of the infrastructure; and 3) Assist vendor with the installation.
Recruitment Plus System Selection/Replacement PSS 1469	Academic Affairs (Roberts/Malisch)	Hayes/ Heuer			**Recent Activity: SELECTION COMPLETED.** The contract for the SLATE solution from Technolutions was executed in April. **Next Steps: COMPLETED** (See PSS 1725)

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Administrative Initiatives					
Project	**Sponsor**	**Project Mgr**	**Prior**	**Current**	**Remarks/Issues/Milestones**
Campus Reservations Interfaces (1) PSS 1148	Student Affairs (McGuriman)	Adams	**Lime**	**Lime**	**Recent Activity:** Project was placed on-hold pending the R25 upgrade (PSS 1450) which has now been completed. **Next Steps:** Meet with client to re-evaluate interface need between Kinetics and R25.
UVID Administration for Sponsored Guests (NAPs)	ITS (Malisch)	Adams	**Lime**	**Lime**	**Recent Activity**: None. **Next Steps:** Establish a requirements team and prioritize required improvements for re-design of Sponsored Guest (NAPs) requests for temporary UVIDs.
Grad Merge	Advancement (Hughes)	Slazyk	**Green**	**Green**	**Recent Activity:** Phase I data extraction is in production. **Next Steps:** Begin Phase II data extraction.
Student Off Campus Info Tracking	Student Affairs (Golz)	Dayton (Adams)	**Green**	**Green**	**Recent Activity:** Target date of July 2012 for Local Address collection was met. Students that are missing info are prompted at LOCUS login. **Next Steps:** Finalize collection efforts – over 80% of undergraduates have provided address information since July deployment.
Housing Contract Release/Exemption PSS 1700	Finance (Laird)	Heckel	**Green**	**Green**	**Recent Activity:** 1) Technical Requirements approved; coding of release and exception application is near completion and 2) testing sessions with ResLife starting mid-September. **Next Steps:** 1) Continue development of input form and Admin site. Final deliverable targeted for October 2012 and 2) finalize reporting requirements.
Database for LUC Key and Lock info PSS 1628	Campus Safety (Fine)	Heckel	**Green**	**Green**	**Recent Activity: 1)** Meetings held with clients to gather requirements; researching appropriate data source for building names and locations; creation of functional requirements document is in progress and 2) Work with Prof. Hidding to have his ISOM requirements class create requirements as a class project. **Next Steps:** Finalize functional requirements, and share with clients for review.
Quick Updates to LUC Emergency Web Pages	UMC (Drevs)	Heckel	**Lime**	**Lime**	**Recent Activity:** None. **Next Steps:** Pending meeting with client to discuss requirements. Schedule not determined at this time.
SLATE Implementation (PSS 1725)	ESRR (Heuer)	Slazyk	**Lime**	**Yellow**	**Recent Activity:** 1) ESRR and ITS generated a project plan and continue working on systems dependencies and scheduling; 2) Implementation of the new SLATE undergraduate application completed in Aug. with the interface development to be completed in September. 3) LUC has received incomplete trial versions of several required interface files. Vendor has acknowledged progress is lacking; 4) The new online graduate application rollout is planned for Oct.; and 5) The interface for transfer of documents to ECM is finalized. **Next Steps:** 1) ITS and ESSR will assist vendor to complete interface developments; 2) Launch new graduate online application; and 3) determine action required for an admitted student portal.
Enhancements to Online UnderGraduate App – new application types (PSS1245)	Enrollment Management (Roberts)	Brenke			**Recent Activity:** The SLATE undergrad admissions application went live on Aug. 21 and the Loyola application was shut down. **Next Steps:** None.

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Student Technology Support					
Project	**Sponsor**	**Project Mgr**	**Prior**	**Current**	**Remarks/Issues/Milestones**
Loyola Mobile Projects	ITS (Malisch) & Lrng, Tech & Assmt (Scheidenhelm)	Heckel	**Yellow**	**Yellow**	**Recent Activity:** Internal team meetings held to discuss next steps in mobile strategy. **Next Steps:** 1) Identify additional Mobile Locus functionality; 2) Continue working with BlackBoard and internal constituents on added modules to LUC's springboard; and 3) Form mobile advisory committee with representatives from throughout the University.
Transfer Credit Equivalency	Reg & Records (Korinek)	Heckel	**Lime**	**Lime**	**Recent Activity:** Addressed remaining issues and enhancement requests. **Next Steps:** 1) Include disclaimer text on screens, 3) Receive user acceptance testing sign off, and 3) Formulate strategy for use of this tool along with other projects related to the Illinois Articulation Initiative.
Enhancements to TaskStream ePortfolio Interface - PSS 1739	Experiential Learning (Green)	Heckel / Slazyk	**NEW**	**Green**	**Recent Activity:** Course sections with an ePortfolio component are now flagged as such in Locus and then programmatically are defined to TaskStream and students and instructors enrolled accordingly. **Next Steps:** 1) Complete implementation of new user-friendly on-line application for administration. This web services application replaces the need for the vendor's extra cost item Data Exchange and 2) Create a process in Locus to automatically un-enroll students from ePortfolio when they drop a class.
Install WebTrac Software for Campus Recreation - PSS 1722	Student Development (Greenwald)	Slazyk	**NEW**	**Green**	**Recent Activity:** 1) Test system is installed and running; 2) Campus Rec personnel are configuring the system and defining activities, programs and leagues; and 3) Server was upgraded in anticipation of heavier load with on-line activity. **Next Steps:** 1) Complete configuration within the test system and 2) Implement in production.
Modify Rules for Halas Membership - PSS 1734	Student Development (Greenwald)	Slazyk			**Recent Activity:** Project Completed; May, 2012 **Next Steps:** None

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Infrastructure					
Project	**Sponsor**	**Project Mgr**	**Prior**	**Current**	**Remarks/Issues/Milestones**
Campus Construction Initiatives (23)	Facilities (Wibbenmeyer)	Various NIS staff	**Green**	**Green**	**Recent Activity:** 1) Network access added to Bellarmine, Messina, Marquette South which opened for fall semester; 2) Technology infrastructure removed from Holy Cross, Rockhurst North and South and Creighton in preparation of demolition; and 3) Fairfield lounge completed ; 4) WTC construction for new data center begun. **Next Steps:** 1) Monitor construction for DiNobili, CSUL, and San Francisco Halls and 2) Build out of the WTC data center; and 3) Hoyne field bleacher addition with press box and internet access upgrade.
Research Data Center (RDC) (PSS 1114)	Academic Affairs (Attoh)	Heesemann	**Yellow**	**Yellow**	**Recent Activity:** A server was recently purchased by Research Services and ITS. This will be a shared computing resource for departments to utilize in their research initiatives. **Next Steps:** 1) Install the new server and 2) Assess need for build out at this time and funding source.
Novell to Microsoft Migration	Enterprise Project (Vonder Heide)	Apa/Ryan	**Green**	**Green**	**Recent Activity:** Over 1,800 faculty/staff desktops have been migrated to date. **Next Steps:** Continue deployment to the rest of the university machines. Approximately 72% complete; target completion Fall 2012.
Information Security Program (8)	Enterprise Project (Sibenaller)	Pardonek	**Green**	**Yellow**	**Recent Activity:** The PCI compliance initiative is progressing as planned. Compliance expected in October. The PII compliance efforts are behind schedule. The data stewards are having difficulties getting all of the scans complete in a timely manner. An adjusted plan is being developed. The ISAC was reconvened in July. Future activities include a review of the policies and risk assessment. The final versions of the annual security assessment reports were received and will be reviewed with the application owners in the upcoming months. **Next Steps:** 1) Continue with the PCI & PII and assessments activities; 2)Assume ownership of the NAP id creation process; and 3) Continue with ISAC activities.
Security Camera Infrastructure (1687)	Enterprise Project (T. Kelly)	Wieczorek	**Green**	**Green**	**Recent Activity:** 1) Installed 17 cameras; 2) Worked with contractors to install and adjust cameras at Bellarmine, Marquette South and Messina halls; 3) Testing version 5.0 of the Milestone software; 4) Adding maps to buildings and their associated camera views. **Next Steps:** 1) Submit to LUMA camera proposal and budget; 2) continue testing version 5.0; 3) Continue adding camera views to building maps; and 4) Finalize budget for Parking. 5) Finalize overall camera policy and budget.

Infrastructure cont'd					
Project	**Sponsor**	**Project Mgr**	**Prior**	**Current**	**Remarks/Issues/Milestones**
LUHS/LUC/HSD Technology Program (PSS 1570)	Enterprise Project (Bergfeld/Kelly/ Malisch)	Simmons	Green	Green	**Recent Activity:** The HSD program has increased the overall complexity and requirements for the ITS FY13 Plan of Record. FY13 Q1-Q2 project priorities were established for the LUHS/LUC/HSD program. A number of 2012 projects within this program have been completed; given the overall timing and priorities of LUC and Trinity, some of the 2012 projects may be intentionally delayed or consolidated into other larger initiatives. **Completed 2012 projects:** 1) Opened the new Marcella Niehoff School of Nursing and Center for Collaborative Learning building in Maywood. The University's wired and wireless system was implemented, providing secure internet access along with voice and data connectivity in support of lecture hall, classrooms, and an information commons for students, faculty, staff, and guests within the building. In addition, the University's authentication system was extended to the new building, increasing workstation integration between the Chicago campuses and Health Sciences campus, 2) ECM for HSD HR, 3) ECM back-scanning for SSOM, 4) Penetration test and application assessment for the HSD Vault application, 5) Desktop encryption strategy and phased implementation for HSD, 6) Implemented shared triage procedures between the LUHS and LUC help desks, and 7) Submitted LUC's infrastructure budget for the CTRE building. **Next Steps:** 1) Assess program-wide planning, project scoping and project execution improvements; present to the Information System Content Review Team for discussion and approval; 2) Improve linkage of LUHS/LUC/HSD projects to Trinity stated direction and project priorities pertaining to LUC; and 3) Assess the overall impact of shared services dollars to overall LUHS/LUC/HSD program and project priorities, 4) Modify the LUC Budgeting and Salary Planning systems to include HSD.

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Continuous Service Development					
Project	**Sponsor**	**Project Mgr**	**Prior**	**Current**	**Remarks/Issues/Milestones**
Business Intelligence/Data Warehouse Strategy (PSS #'s 800, 979, 980, 981)	Provost (Pelissero)	Pullen/Simmons	**Green**	**Yellow**	**Activity:** Phytorion delivered the Faculty Instructional Activities (FIA) module. Due to a 3 week delay for the Students Records module the project was downgraded to yellow. Completion of ITS testing for Student Records, Campus Community and FIA modules has been delayed to mid-September. Detailed requirements for Net Discount Rate have been documented. Phytorion is scheduled to deliver Student Financials and Admissions in Sep. **Next Steps**: 1) Adjust the milestones to reflect new deliverable dates; 2) Finalize technical design for the Fin. Aid module; 3) Complete testing for Student Records/Campus Community and FIA; and 4) Prepare for testing for Student Financials and Admissions.
ECM/Imaging Implementation (830, 968, 926, 1459, 1460, 1477, 1482, 1483, 1677, 1679, 1680, 1712, 1713, 1724)	Enterprise Project (Gabriel/Malisch)	Sibenaller	**Lime**	**Lime**	**Recent Activity:** 27 departments "live"; 700+ faculty/staff with access. Average efficiencies of ~72% (6600+ hours of effort saved annually); 13 active projects underway. Annual maintenance cost savings over $47K. Conversion efforts from v9 to v10 have begun. Modifications to support the implementation of SLATE are near completion. Resource constraints due to illness and staff leaving Loyola have hampered project. **Next Steps:** 1) Complete planning Ver. 10 conversion efforts; 2) Complete SLATE implementation; and 3) Initiate the v9-v10 conversion efforts with Registration & Records.
Training and Dev. Point and Click Reports - PSS 1425	Wellness Center (R. Kelly/Asaro)	Adams	**Lime**	**Lime**	**Recent Activity:** 1) On Hold; No activity; Priority lowered to Medium. **Next Steps:** 1) Provide limited support to functional staff for report template development.
Enhancements to Immunizations Page/Data Management	Wellness Center (R. Kelly/Asaro)	Adams	**Green**	**Lime**	**Recent Activity: 1)** Design and development is nearing completion; limited client testing 2) Lack of cooperation from vendor (Point n Click) has limited possible deliverables. **Next Steps:** Completion of client testing and finalize project.
Implement Terminal Four Content	ITS (Malisch) & UMC (Shannon)	Kraft	**Green**	**Green**	**Recent Activity:** Existing sites are being converted from legacy system to T4. As of the end of Aug, 249 sites have been converted with 9 remaining. **Next Steps:** Continue converting remaining sites to T4.
Parking Enforcement & Permit Management	Campus Parking (McGuriman)	Adams	**Green**	**Green**	**Recent Activity:** Reviewed several vendors and made a selection of vendor and package. **Next Steps:** Work with client to present at ITS Steering Committee for final approval.
Advance Web and iModules (Convio replacement) Implementation - PSS 1669	Advancement (Heintzelman)	Pullen/ Slazyk/Yun	**Green**	**Green**	**Recent Activity:** 1) Moved development databases to new server; 2) Completed upgrade of application to version 9.8.0; 3) Held initial discussions with Ellucian and iModules. **Next Steps:** 1) Create version 9.8.1 (version that is compatible with AWA) and test; 2) Establish additional databases and web servers required for AWA; 3) Create project plan.
Emergency Response Website PSS 897	Facilities (Wibbenmeyer)	Heckel	**Green**	**Green**	**Recent Activity:** Plans for development of the site deferred by clients. Project on hold. **Next Steps:** Contact client to determine if they wish to continue with this project.
Campus Safety Dispatching system – PSS 1792	Campus Safety (T. Kelly)	Adams (Raymond)	**NEW**	**Green**	**Recent Activity:** Reviewed existing system (ARMS) and a new vendor (Report Exec). **Next Steps:** Work with client to plan next steps.
CBORD Upgrade – PSS 1788	Finance (Campbell /Steinfels)	Adams (Raymond)	**NEW**	**Lime**	**Recent Activity:** None **Next Steps:** Plan the upgrade; schedule resources; December, 2012 target.